**Suggested newsletter text and FAQ documents written specifically for parents**

**The *Tell Them From Me* student survey (Term 3, 2018)**

**Parent FAQ document for the student survey:**

Schools should provide parents with the following additional document:

<http://surveys.cese.nsw.gov.au/images/FAQs/TTFM_Student_Survey_FAQs_Parent_and_Carers_T12018.pdf>

**Suggested newsletter text:**

I am delighted that this term, our school, like many other public schools in the state, will participate in a Department of Education initiative: the *Tell Them From Me* student feedback survey. The survey measures factors that are known to affect academic achievement and other student outcomes. The focus of the NSW-wide survey is on student wellbeing, engagement and effective teaching practices.

**[optional paragraph – to use if your school also participated in Term 1, 2018]** You may remember that our students also participated in a *Tell Them From Me* student survey in Term 1 this year. Asking students to complete the survey twice in one year allows us to identify trends in student responses as well as track engagement and motivation across the school year. **[End of optional paragraph]**

The survey is a great opportunity for our students to provide us with valuable and quick feedback on what they think about school life, how engaged they are with school and the different ways that teachers interact with them. More than 6,300 schools in Australia and around the world have used *Tell Them From Me* to survey 5.4 million students. Capturing the voices of our students will help improve how we do things at our school.

More information about the survey is available at: [http://surveys.cese.nsw.gov.au](http://surveys.cese.nsw.gov.au/information-for-parents)

I want to assure you that the survey is confidential. The survey is conducted online and will typically take less than 30 minutes to complete. It will be administered during school hours between 27 August and 26 October. Participating in the survey is entirely voluntary.

A consent form and FAQs for parents/carers about the survey is being sent home with students. If you **do not** want your child or children to participate, please return the form to school by **[insert date]**. Copies of the form and FAQs are available from: <http://surveys.cese.nsw.gov.au/information-for-parents>.

The consent form and FAQs are available in 23 languages.